

Improving School Attendance

DELIVERY PLAN 2025 - 2028

Vision

To ensure every child is supported to attend school regularly through a collaborative, inclusive, and child-centred approach that reflects lived experiences, removes barriers, and promotes wellbeing.

The plan will be reviewed annually each February, providing an opportunity to assess progress, reflect on emerging priorities and identify new tasks and enablers for the following 12-month period. This ongoing cycle of review and refinement will ensure that we remain responsive to the evolving needs of children, young people and their families.

We have a set of enablers to support the delivery of improving school attendance to ensure maintained momentum and effective delivery of actions outlined in this delivery plan.

The Enablers are:

No.	Objective Area	Timeline	Owner	RAG Status*	Commentary
1.	Collaboration and Communication		Lead Action Owner:		
1.1.	Establish regular multi-agency meetings Create secure platforms for effective sharing of information Develop joint planning protocols for early concerns	Immediate Implementation & then business as usual	EAT, Schools, Social Care, Health		ICCP ToR and Referral Form have been created.
1.2	Corporate Parenting Panel to be aware of attendance trends and add scrutiny Virtual School Extended Duties to support attendance planning and information to Social Workers Life Chances Meetings to include attendance	December 2025	CSC Corporate Parenting Panel Virtual School – engagement		In Progress
1.3	Ensure that all plans around Child and Family have a multiagency approach to include attendance – use as a strength or area of concern	Immediate Implementation & then business as usual	CAAS		
1.4	Attendance to be on the agenda for: <ul style="list-style-type: none">Headteacher ForumSENCO ForumParent Carer PartnershipSEN TeamTermly cafe catch ups	As per meeting schedule	All		

1.5	KIT emails weekly to Head Teachers to regularly contain Attendance information and training available, including DfE updates	Weekly throughout academic year	School Improvement		In place
1.6	Youth Justice Education Meeting includes Attendance information and discussion with SMART actions to improve	Termly	YTJS		In place
1.7	Creation & adoption of Educational Neglect Policy to support all partners understanding the thresholds	End of September 2025	All PEWO & Safeguarding Lead		Policy created. Progression through Corporate adoption process.
2.	Child-Centred and Family-Focused Approaches		Lead Action Owner:		
2.1	Embed child voice in all planning Develop personalised education and support plans Provide training for carers on educational advocacy	December 2025	EHE Officers, Social Workers, Carers		
2.2	All plans to include the child's voice in relation to education and attendance All Child Protection Conferences to explore attendance and education matters Include non-attendance in all plans	Implementation to commence immediately and embedded over the year	CSC ISOs		
2.3	Training for Youth Justice Staff	As per training schedule	YTJS		
3.	Early Intervention and Prevention				
3.1	Use attendance data to flag concerns early Hold regular school-based meetings	Immediate Implementation & then business as usual	Attendance Leads, Schools, Early Help		
3.2	SENCO Updates to include attendance information. SEN to be aware of attendance as key indicator and placement success monitor. SENCOs to be consulted as part of school attendance	Termly	SEN, SENCO, Attendance Leads		

	strategy. High expectations for ALL pupils				
3.3	Primary focus meetings x3 a year Secondary focus meetings x3 a year Attendance meetings in school PHF Intervention / input / training	Termly	School Improvement, Schools		A member of the SIA team attends and leads the meeting. Schools with poor attainment data or Ofsted judgement are discussed and attendance percentages feed into this. The WBPHA put together an agenda with the Director of Education.
3.4	Use ETE data to do focussed diversion ETE data at allocation	As per meeting schedule	YTJS		In place – the Focused Diversion Pilot Programme is in place until 31/03/2026
4.	Practical and Emotional Support				
4.1	Deploy Family Support Workers for morning routines Provide uniforms, transport, and emotional support Address mental health and trauma through referrals	Family Support, CAMHS, Schools EHA, FGC, FSWs	December 2025		
4.2	Ensure that this is embedded in any family plan Transport to be considered and stability of placement in line with statutory guidance and policy	Implementation immediate and embedding ongoing	SW, FSW,		
4.3	Aligned SEMH Services, Referrals from Schools to be streamlined in a graduated response with clear pathways of support available	December 2025	SEMH services, EPs, Schools		
4.5	Youth Justice workers and FSW in Hubs to support families with practical and emotional support	Implementation immediate and embedding ongoing	YTJS, FSW		In place
5.	Training and Empowerment				
5.1	Deliver training on therapeutic thinking, EHCPs, and inclusive language Host workshops for parents/carers on navigating support	Termly	Training Leads, SEND Teams, ALL staff		
5.2	All Staff Meeting Engagement Events	All staff	As per meeting schedule		
5.3	WB Therapeutic Networks (termly) Therapeutic approaches in schools training	Termly	SEMH services		

	Family training via EdPsychEd (EBSA Horizons)				
5.4	SENCO Forum Parent Carer Forum SEN Team Termly Cafe Catch Ups	As per meeting schedule	SEN, PCF, SENCO network		
5.5	PHF Training / intervention / input Ofsted support via SI Team Training on attendance New framework training	As per training schedule	School Improvement, Schools		SIA team provide support in the moment with Ofsted inspections. Wider discussions around attendance are happening due to the greater focus in the Ofsted toolkit. There will be training around the IDSR at the November meeting and part of this will be looking at attendance data for pupil groups.
5.6	Attendance Training for all youth justice staff including educational neglect	As per training schedule	YJST		
6.	Accountability and Follow-Through				
6.1	Assign clear ownership of actions Review EHCPs regularly and challenge funding use Monitor implementation of support plans	Monthly reviews	SENDCo, EWO, Case Leads		
6.2	Annual EHCP Reviews Termly School Reviews	Implementation immediate and embedding ongoing	SEN, SEN support		
6.3	Ofsted Accountability – attendance element of inspections		School Improvement		Development of Attendance Audit tool – PEWO Best Practice and learning from schools inspected on new framework.
7.	Inclusive and Flexible Education				
7.1	Promote inclusive practices for SEMH and neurodivergent pupils Encourage flexible timetables and reintegration support Address school-based anxiety with tailored strategies	Implementation immediate and embedding ongoing	Schools, Inclusion Teams, Mental Health Services, Learning Support Team, Autism, EHA, MHST, TTST, EPS		
7.2	Exclusion and Reintegration Team to promote inclusive practices and support inclusion and integration Short term AP always striving for	Implementation immediate and embedding ongoing	Learning Support Team, Autism, EHA, MHST, TTST,		

	full time reintegration into a setting EBSA Advisory support current Teams. EHA Interventions liaison with MHST TTST offer on schools-based anxiety groups – coping with Worries EPS TTST		EPS, EBSA		
7.3	Ordinarily available provision and QF Teaching Clear LA expectations & policies – review of all Education Policies to ensure consistency Termly meetings Forums	Introduction Autumn term, embedding part of throughout 25/26	SEN		
7.4	Ofsted Inspection support for schools and support for success indicators	Academic year 25-28	School Improvement		This will be ongoing once the inspections begin from the 1 st December.

*RAG Status				
Not started	Overdue/Unresolved Issue	Partial Completion	Started – On Track	Completed

Monitoring & Review

- ½ **termly review** of attendance data and action plans from AWG.
- **Quarterly feedback** from families and young people.
- **Annual evaluation** of strategy impact and updates based on lived experience.

References

[Working together to improve school attendance - GOV.UK](#)